

# 2011 – 2012 After School Program REGISTRATION FORM

**PRIME TIME**  
at the  
**Richard J. Murphy School**  
Phone: 617-635-8781

**STUDENT INFORMATION:** (Please complete one form per child)

Student's Name: \_\_\_\_\_  
Home Room: \_\_\_\_\_ Grade in Sept. 2011 \_\_\_\_\_

**Start Date:** \_\_\_\_\_

**PARENT/GUARDIAN INFORMATION:**

Name: \_\_\_\_\_ Daytime phone#: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_  
Name: \_\_\_\_\_ Daytime phone#: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

**EMERGENCY CONTACT:**

Name: \_\_\_\_\_ Daytime phone#: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_  
Relationship: \_\_\_\_\_

**DESIGNATED PICK-UP CONTACT:**      **Same as emergency contact**

Name: \_\_\_\_\_ Daytime phone#: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_  
Relationship: \_\_\_\_\_

**PROGRAM RATES:**

- Five days per week **2:30 - 5:00 pm** \$12 per day--(Siblings \$6 per day **2:30 - 5:00 pm**)
- Five days per week **2:30 - 6:00 pm** \$15 per day--(Siblings \$8 per day **2:30 - 6:00 pm**)
- Five days per week **2:30 - 6:15 pm** \$17 per day--(Siblings \$9 per day **2:30 - 6:15 pm**)
- Less than five days per week **2:30 - 5:00 pm** \$15 per day--(Siblings \$15 per day **2:30 - 5:00 pm**)
- Less than five days per week **2:30 - 6:00 pm** \$18 per day--(Siblings \$18 per day **2:30 - 6:00 pm**)
- Less than five days per week **2:30 - 6:15 pm** \$20 per day--(Siblings \$20 per day **2:30 - 6:15 pm**)

**ENROLLMENT OPTIONS:**(Put an "X" in the box under the time for the days you want your child to attend.)

	After School Pickup Time		
	2:30 – 5:00 pm	2:30 – 6:00 pm	2:30 – 6:15 pm
<b>Monday</b>			
<b>Tuesday</b>			
<b>Wednesday</b>			
<b>Thursday</b>			
<b>Friday</b>			

**PLEASE NOTE:** There is a two-week deposit fee due with your application.

Please complete and sign the second page.

Child's Name: \_\_\_\_\_

**CHANGES /CANCELLATIONS:** Must be made at least one week in advance. These requests must be sent in writing and confirmed by Mrs. Burton.

**PICK-UP AND LATE FEES:** Students must be signed out from the after school program by a parent or designated pick-up person. If your child is not picked up by their pick-up time, you will be assessed a late fee of \$1 per minute for each child and it is to be paid immediately upon your arrival.

**Parent/Guardian Agreement of Program Policies:**

I understand that the two-week deposit fee is to be paid at the time the application is submitted.

I understand that all Program fees are due by the end of the month in which it is billed.

I understand that any person picking up my child needs to be listed on this form.

I understand that I must submit a written request to withdraw my child from the Program.

I understand that I will be charged \$1 per minute for every minute I am late past my pick-up time.

I understand that there is code of conduct and that my child can be dismissed from the Program at the discretion of the Director and there will be no refunds if my child is dismissed.

I have read and understand the After School Program's Policies and Procedures and I agree to follow the guidelines.

Snow policy. In the event of inclement weather, Prime Time reserves the right to cancel after school based on weather conditions. If school is cancelled, Prime Time will be cancelled.

Applicant has siblings in after school program: \_\_\_\_\_

Vouchers are accepted. Student has voucher     yes     no

PARENT/GUARDIAN NAME (Please print): \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Please see Mrs. Casey for further information about Prime Time After School.**

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For Administrative use only:

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

Check Number: \_\_\_\_\_ Cash: \_\_\_\_\_

Amount Received \$ \_\_\_\_\_

Reg. Fee Paid:     yes     no